



EDMOND TEMPLE  
Mayor

PAM GRIDER  
Mayor Pro-Tem

## VILLAGE OF JEMEZ SPRINGS

### *Municipal Office*

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Ona P. Trujillo, Clerk/Treasurer

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JOHN MERHEGE  
Trustee

DAVID P. RYAN  
Trustee

ROBERT WILSON  
Trustee

DEBBIE PACKARD  
Deputy Clerk

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## Minutes for Wednesday, February 13, 2013 Regular Scheduled Council Meeting – 6:00pm Village Governing Body Conference Room

**Present:** Mayor Temple, Mayor Pro-Tem Grider, Trustee Merhege, Trustee Ryan, Trustee Wilson, Clerk/Treasurer Trujillo, Deputy Clerk Packard, along with reference to the attached sign in sheet.

1. **Call to Order**

Mayor Temple called the meeting to order at 6:02 p.m.

2. **Pledge of Allegiance**

Mayor Temple led those in attendance in the Pledge of Allegiance.

3. **Approval of Agenda**

*Trustee Ryan made a motion to approve the agenda and Trustee Merhege seconded. All ayes, motion approved.*

4. **Sandoval County Leadership Group – Jeanie Springs, Andy Carbone & Group Team**

Jeanie Springer and Michael Martin provided an update to the Park Project along with a definition of how the Leadership Group was formed, and qualifications for volunteering to communities.

- Jeanine asked that the Village People Blog be added to the Jemez Springs Webpage, and the Mayor will follow up with IT personnel-Greg.
- Shade Structure needs an Engineer Application which will be done by Wilson Engineering per Mayor Temple, and the Village will apply for a building permit.
- The fence and installation is donated by Albuquerque Fence Company with a savings of \$5,400.
- Mike stated that the overall expenses of the park renovation are \$31,000 – he went over the Preliminary Cost Estimate sheet at this meeting.
- Date for Park Workday will be either April 20<sup>th</sup> or 27<sup>th</sup> – final date will be decided in the next 1-2 weeks. This will be a community event and the Mountain Mama's will have husbands/friends help with this project.

5. **Nicholas Orta – Use of Leyba Park – May 2013**

Graduation private party having 3 bands from noonish to 6:00 to 8:00 p.m. Decided and agreed that May 25<sup>th</sup> works for the Village. It was suggested that Nicholas provide some type of security since outsiders may show up as well as the 25<sup>th</sup> being the start of Memorial weekend. Treasurer

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Trujillo will follow up if the Village insurance will cover any incident, and Nicholas to call her in 2 weeks on this.

6. **American Legion – Brad Schroenghamer - Update on Gaming – No Show for meeting.**

7. **Reports Submitted/Not Submitted**

Library, Sewer, Bathhouse, Maintenance, Police, Fire and Court Reports were submitted.

8. **Approval of January Council Minutes**

*Trustee Merhege made a motion to approve the January 15, 2013 Council Minutes and Mayor Pro-Tem Grider Seconded. All ayes, motion approved.*

9. **Approval of January Library Board Minutes**

*Trustee Merhege made a motion to approve the January's Library Board Minutes, and Trustee Ryan Seconded. All ayes, motion approved.*

10. **Monthly Reports**

**A. Village Clerk Report – Clerk/Treasurer Trujillo**

Clerk/Treasurer Trujillo reviewed the financial reports to include:

- Noted that the general funds have improved, and that most of the taxes are paid back to the general fund.
- Stated that the Fire Department Grant monies received and the specifications for this grant are also received. She met with the Fire Marshall, and we need to get specs on water container.
- The Bath House is financially struggling during the winter months.
- The Mayor agreed that Ms. Trujillo and Karen are to send the Codification manuscript in.
- Ona suggested that the Village start a quarterly newsletter to enhance village communication, that is informative, free and a positive publication with community advertising. Eva, Debbie and Ona will brainstorm this project and get back with the Council.
- DMV – Ms. Trujillo met with the Department regarding equipment which they supply. Ms. Trujillo will order furniture, and Debbie and Ona will be trained on DMV processes and procedures.
- Ms. Trujillo reported that the Peachtree accounting system will be switched to Quick Books by April 1, 2013.

➤ **Waste Water Update – Karen Nalezny**

- Noted that they were granted the EPA Permit (see attachment), and that construction would be 4/5 months, and that the application would be changed from 180 to 365 days, which will be February of next year. Total of \$305,000 including loan and grant.
- Stated problems with freezing due to cold weather.

11. **Vendor Guidelines** – suggested \$100 for a special license, and new vendors at \$10/day, and fees exempt for Festivals as Vendors pay the regular Vendor Fee. This will fall under Codification, so this item is to be put on next month's agenda. A policy needs to be established on this topic on public property before summer occurs.

12. **Mayor's Report**

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Mayor Temple stated that H.B. 107 addressed correction funds. The Village challenged state language, and we were asked to table and revisit this issue when the Village has <1,000 in population, then we can use in the General Fund account. The Mayor informed Council that the Village will go with the Capital Outlay for the new Police Department. Also, Mayor is working with the Corp of Engineers on the Walkway and hoping that Village does not need permit.

**13. Trustee Reports**

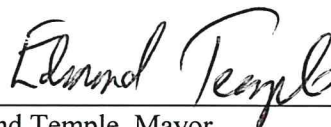
1. **Mayor Pro-Tem Grider** – Reported the MRCOG will attend the February 20<sup>th</sup> P&Z Meeting.
2. **Trustee Merhege** – No report.
3. **Trustee Ryan** – No report.
4. **Trustee Wilson** – No report.

**14. Executive Session** – went into Executive Session at 8:17 p.m.

**15. Adjournment**

*Trustee Merhege moved to adjourn the meeting and Trustee Ryan seconded the motion. All ayes. Motion approved.*

*Meeting adjourned at 7:40 p.m.*



Edmond Temple, Mayor  
Village of Jemez Springs

**Attest:**



Ona P. Trujillo, Clerk/Treasurer  
Village of Jemez Springs

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